



2020 PRiME Industry-Partnered Fellowship Guidelines

Overview	
Fellowship value & partner contribution details	Salary support will depend on the duration of the Internship and level of training (graduate student or PDF) and the commitment from the industry partner. If leveraged through the Mitacs Accelerate Program, the contribution from the industry partner is \$7,500 per 4 month internship unit. This is matched by Mitacs for a total 4 month stipend of \$15,000. Funds not used as stipend or salary support can be used for research costs during the internship. Additional details are available here .
Fellowship Duration	Funding can vary in length from 4 months to 2 years. Scope of the project will be discussed with the industry partner to determine appropriate project duration.
Theme Areas	1) diagnostic development 2) therapeutic discovery and/or development Projects in other areas of precision medicine can also be considered if a suitable industry partner can be identified.
Application Deadline	Applications will be accepted at any time
Application Procedure	Applications are to be submitted via email (prime.initiative@utoronto.ca).
How to Apply	See application instructions

Purpose:

This program aims to provide trainees with industry experience. Collaborative projects with large or small industry partners of PRiME may be able to qualify for leveraged funding through the [Mitacs Accelerate Program](#). Project duration can vary according to the scope and may include one or more trainees. Applications can be submitted at any time.

While applicants are encouraged to submit proposals together with an industry partner, PRiME will also help facilitate the identification of partners within its network. If you do not have a partner, please email [Christine Misquitta](#) **prior to** submitting a proposal for this program. PRiME will provide support throughout the proposal compilation and submission process for this program.

Eligibility:

- Applicants are required to be either full-time Postdoctoral Fellows or Graduate Students (M.Sc. or Ph.D. students are eligible) at the University of Toronto.
- The proposed project must be co-supervised by 1) a principal investigator (PIs) with a full-time faculty appointment at the University of Toronto and is a member of PRiME and 2) an industry partner.

Industry partners can be for-profit or eligible not-for-profit organizations and can reside within or outside Canada.

- Applicants can not hold an Industry-Partnered Fellowship at the same time as any other external funding award. Applicants holding an external award at the time of application must openly declare this and indicate the end date of the existing award*. Fellows who accept another award during the term of this fellowship must immediately advise PRiME of this.
*NOTE: start dates can be determined by the academic and industry supervisor to accommodate existing funding.

Additional Guidelines to note:

- The funding amounts listed in the Mitacs Accelerate Program are maximums and provided at the amount indicated. Any additional costs (e.g. recruitment, benefits, additional salary expenses, and project supplies expenses) are to be covered by the academic supervisor.
- Fellows who leave their positions for full-time employment or other educational opportunities during the internship period will no longer be eligible for the award and PRiME must be advised in advance of their effective end date.

Application Process:

The application package **must** include the following 3 sections:

- 1) Summary Information (see below)
- 2) Research Proposal consisting of the following sections:
 - Abstract (~250 words).
 - Background (min. 500 words). Provide background information to better understand the research question or need and a summary of relevant prior work.
 - Objectives. Include the overall goal of the project and sub-aims of the project.
 - Methods (maximum 2 pages including references + up to one additional page for supporting tables & figures). Provide an overview of the proposed research, including background, methods and deliverables
 - Timelines. Provide a timeline of when each aim will undertaken to complete the project in the proposed period.
 - Deliverables. Describe the deliverables or expected outcomes of the project.
- 3) Supporting Documents including:
 - Curriculum Vitae (CV template).
 - Letter of Support on official letterhead (maximum 1 page per supervisor or a single combined letter of less than 2 pages).

Formatting requirements for the application package (sections 1 & 2):

- Each section must start at the top of the page using the heading title and sub-section number and section titles.
- Please use Arial size 11 font, 1-inch (2.54 cm) margins, and 1.15-line spacing.

- Adhere to page limits for each section, as stated above.
- The combined maximum file size for the application package must not exceed 10MB.

Send all documents in Word format by email to prime.initiative@utoronto.ca. Notification of receipt will be sent within one week.

Review Process:

All applications will be reviewed internally by PRiME. We may request additional input from the applicants before submitting to Mitacs for approval. **Candidates will be notified of a decision as soon as possible. Average time for NOA is expected to be 4-6 weeks.**

Industry-Partnered Fellowship - timelines:

Stage	Date
Competition Announced	April 1, 2020
Full Applications Due	n/a This competition has a rolling deadline and applications will be accepted at any time
Notice of Award	Approx. 4-6 weeks from the time of submission
Fellowship start date	TBD in discussions with industry partner

SECTION 1. SUMMARY

Supervisors	
Name (Sup1):	Name (Sup2):
E-mail Address:	E-mail Address:
Department:	Department:
Additional Supervisors (if more than 2):	
Candidate	
First Name:	Surname:
E-mail Address:	Phone Number:
Date of PhD Completion (actual/expected):	

Title of Proposed Project:

Lay Summary (250 words max)

Provide a summary in lay terms of the proposal, highlighting project objectives and deliverables, and describing how the research is globally competitive and translatable to human health.

SECTION 2. RESEARCH PROPOSAL

- a) Abstract (~250 words).
- b) Background (min. 500 words). Provide background information to better understand the research question or need and a summary of relevant prior work.
- c) Objectives. Include the overall goal of the project and sub-aims of the project.
- d) Methods (maximum 2 pages including references + up to one additional page for supporting tables & figures). Provide an overview of the proposed research, including background, methods and deliverables
- e) Timelines. Provide a timeline of when each aim will undertaken to complete the project in the proposed period.
- f) Deliverables. Describe the deliverables or expected outcomes of the project.

SECTION 3. SUPPORTING DOCUMENTATION

1. Letter of support on official letterhead from supervisors (i.e. supervising PIs) [*limit of 1 page*].
2. Curriculum vitae (template below).

Date				
Family Name			Given Name	
Permanent address in Canada:				
Permanent phone number or cellphone in Canada:				
ACADEMIC BACKGROUND				
Degree	Name of Discipline	Institution	Country	Date
ACADEMIC, RESEARCH & INDUSTRIAL EXPERIENCE				
Position held	Organization	Department		Period (yyyy/mm to yyyy/mm)
DESCRIPTION OF ACTIVITIES AT ACADEMIC INSTITUTIONS				
Provide details of published papers, title of dissertation and name of supervisor and other relevant activities.				
AREAS OF EXPERTISE				
Provide a maximum of 10 words that describe your area(s) of expertise.				